


Instruction for suppliers	
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Please consider the following points for a sustainable, long partnership and communicate them to upstream suppliers as well:

1) Expectations from suppliers/confectioners

Karl Dieckhoff GmbH & Co KG expects from our suppliers/manufacturers along their own textile supply chains that they at least comply with the UN Human Rights Charter, the ILO Core Conventions and OECD Guidelines as stipulated in the Social and Code of Conduct.

2) Subcontracting requirement

Subcontracts will only be awarded with our written permission. Subcontractors are analyzed and evaluated according to the same criteria as our direct suppliers/manufacturers. Only then will the subcontracting take place.

Even in the case of indirect procurement via agencies and importers, we expect our specifications to also include importers and/or agents evaluating the qualifications of subcontractors of their suppliers/manufacturers.

3) Commitment of suppliers/confectioners and cascading into the supply chains.

As a company, we require our direct suppliers/manufacturers to implement the relevant components of the policy statement (Social and Code of Conduct and Complaints Procedure) themselves.

They are also obliged to pass on and implement the above-mentioned guidelines to their upstream suppliers/manufacturers.

This obligation to implement also applies to agents and importers in the case of indirect procurement.


4) Evaluation of the qualification of suppliers/manufacturers

Karl Dieckhoff GmbH & Co KG reviews and evaluates to what extent our communicated above mentioned expectations are fulfilled by the suppliers/confectioners and which measures they have taken to avoid and mitigate negative impacts on human rights, environment and integrity, the same applies to subcontractors. Through close cooperation and regular mutual visits, a relationship of trust exists that ensures compliance with the Social Code and Code of Conduct.

Agents or importers are also obliged to evaluate their upstream suppliers/manufacturers and, if applicable, subcontractors.

5) Incentives for suppliers/assemblers

We have incentives for direct suppliers/manufacturers in risk countries to continuously qualify themselves with regard to responsible business conduct (3.1.1), for example in the form of longer-term contracts and/or an increased order volume, if applicable. Incentives can also be created through participation in capacity-building formats or training courses.

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6) Dialog with suppliers/confectioners

The assurance of the quality of our products is supported by many years of cooperation in partnership with suppliers and service providers. The targeted selection of these partners ensures an open exchange of communication and information among each other.

We are expressly committed to knowing and implementing responsible procurement and purchasing practices, such as promoting living wages and using sustainable materials.

We exchange information at least once a year with suppliers/manufacturers in risk countries on implementation challenges and the possible contribution of our own business or purchasing practices to these. For this purpose, annual risk analyses are carried out, from which measures and targets are developed to keep the potential risks low or eliminate the possible negative effects, and the implementation of our own strategy to promote living wages. This includes the garment factories, factories where wet processes take place and upstream suppliers/garment manufacturers at these levels.

7) Termination of business relationships

Long-standing partnerships with suppliers and service providers are an important part of our business and sourcing model.

In the event that their suppliers/manufacturers are unwilling or unable to address and remedy negative impacts on human rights, the environment or integrity, we must be prepared to respond accordingly. In addition to incentives to encourage positive behavior, we must consequently consider terminating business relationships if negative behavior persists. Regardless of supplier/confectioner behavior, in rare cases it may also be necessary to cancel or suspend orders for economic reasons. For both cases, we establish criteria to ensure that the decision does not cause further harm to people and the environment.

We have developed a procedure for responsible termination of business relationships with our suppliers/manufacturers in accordance with the guidelines of the Textile Alliance for Sustainable Textiles.



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